



Canadian Council of Registered Nurse Regulators (CCRNR)
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Call for Nurse Practitioner Regulatory Framework Implementation Plan Project Manager Expressions of Interest

The Canadian Council of Registered Nurse Regulators (CCRNR) is seeking a consultant to manage the next stages of its project related to the implementation of consistent and leading practices for the regulation of Nurse Practitioners (NPs) for Canadian jurisdictions. CCRNR, formed in 2011 to promote excellence and support collaboration in professional nursing regulation, is an organization made up of representatives from Canada's 12 provincial/territorial (jurisdictional) bodies that regulate the practice of registered nurses and nurse practitioners.

CCRNR is engaging a new Project Manager to continue the good work of our current Project Manager who is retiring later this year.

Project Overview

This is an ongoing, complex, multi-year and multi-faceted project of CCRNR, in its third year. Reporting to a Steering Committee, the Project Manager will continue to assist CCRNR by developing plans, processes, and materials, to implement the final recommendations of the NP Regulation Practices Model in six key areas: education, examination, registration and renewal, re-entry, standards of practice, and continuing competence.

Key Accountabilities

- Following the direction of the CCRNR Board, and working with the Steering Committee, update, implement, and evaluate a project plan that includes the following:
 - Updated project scope and structure, including sequencing of activities
 - Selected, focused literature searches
 - Communications plan, in collaboration with the Communications Consultant
 - Risk management plan
 - Stakeholder engagement and consultation plan
- Support CCRNR Board meetings through the preparation and delivery of briefing materials, decision notes, and environmental scans related to the project, providing regular reports to the CCRNR Board of Directors regarding the status of project plans, risk issues, and key activities
- Coordinate and manage stakeholder engagement as required to support project planning and the successful completion of the project
- Facilitate and plan Steering and Subcommittee Committees in collaboration with the appropriate chairperson(s), including responsibility for meeting logistics and summary notes
- Work in collaboration and partnership with CCRNR's Executive Coordinator and Communications Consultant

Qualifications and Skillsets

- Consultant, with project management and leadership skills, including experience with proven approaches and prioritization to produce time-sensitive deliverables
- Experienced in designing ways to collect and analyze qualitative and quantitative information and prepare summary reports for diverse audiences
- Understanding of:
 - health profession regulatory practices and frameworks in Canada
 - basics in the regulatory and legislative processes within Canada's jurisdictional structures
 - regulatory requirements for NP practice (an asset)
- Excellent communicator, both oral and written
- Politically astute and culturally sensitive; able to deal with people sensitively, tactfully, diplomatically, and professionally
- Strong presentation and facilitation skills; ability to ask and respond to difficult questions
- Skilled in conflict management and resolution
- Demonstrated commitment to confidentiality
- Ability to lead and manage self-directed work deliverables

Terms and Role Conditions

- Project Manager to be available through project completion; timing and compensation to be negotiated
- Regulatory body staff member could be considered as a secondment, to be negotiated with the regulatory body
- Position to be a consultant to CCRNR with intact virtual office
- Deadline for applications: June 30, 2022

Please submit expressions of interest to Beth Ann Kenny, CCRNR Executive Coordinator, at bakenny@ccnr.ca. Background material to be provided upon request